

# Training on Cloud Solution for Business Process Management

雲解決方案的業務流程管理

23rd April, 2015 (THU)









# dbCLIC Limited

established 1996

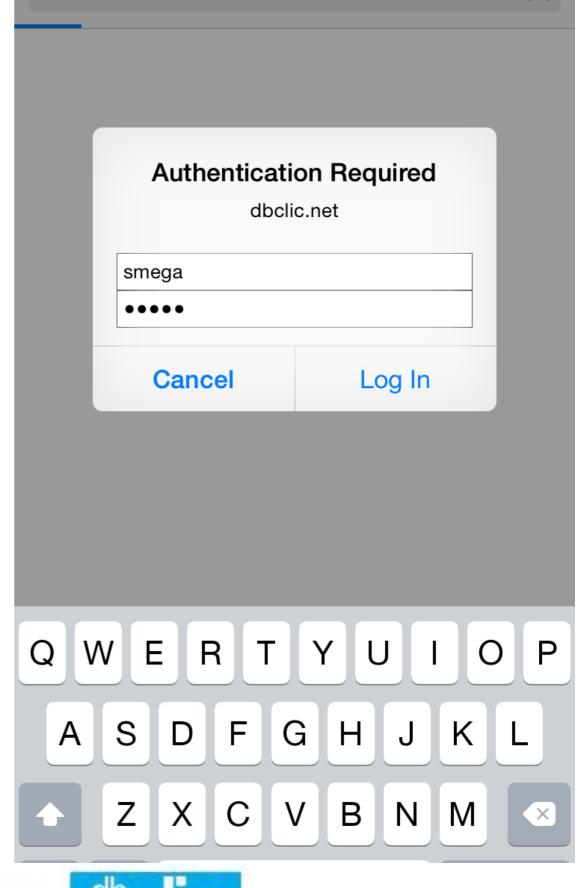








# company login





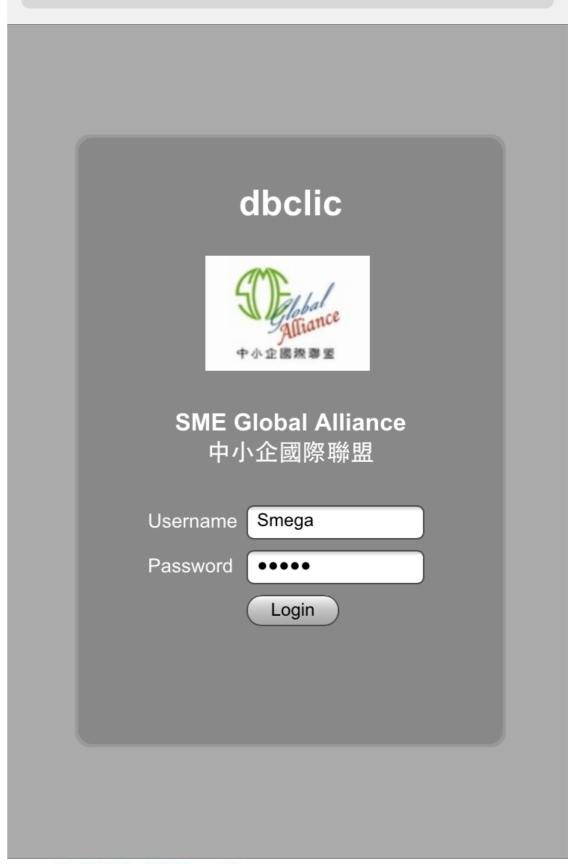






### user

login











# home

































Tuesday Apr 14, 2015 14:03:18 **C** 





















# modules



SME Global Alliance 中小企國際聯盟 Intranet Main Menu



Logout

Accounting

+Attendance

BOQ

Calendar

Contacts

Exchange Rate List

Filing

Forms

Inbox

+Inventory

+IT

Locations

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Photos

Permissions Point of Sales

Preferences

Product Menu

Project list

+Purchase+

+Sales

Search Get help

Tasks

Timesheet

User list

Usergroup

Logout











# edit home



































Tuesday Apr 14, 2015 14:30:08 C

















### company

### **SME Global Alliance**

### 中小企國際聯盟

Company profile

Company code Company Name

SME Global Alliance 中小企國際聯盟

**Description:** 

#### Address:

香港九龍尖沙咀柯士甸路20號保發大廈5樓C室

N.A.

Hong Kong

Phone: +852 3583 6488 Fax: Email: info@smeglobal.org

URL:

Administration Contact:

Name: Jefferson Wat Telephone: Fax: E-mail: j

Logo:











### user

### **User profile**

Tsui John

UID	USR3	Code	COMP_ADMIN
Login ID	John	Family name	Tsui
Given name	John	Permission group	Intranet
Phone		Mobile	+852 9035 6361
Email	John@dbclic.com		
Ву	N.A.	6-	
Created			
Last updated	Apr 14 2015 1:36:49:517PM		

Edit Delete Permissions

Users list Preferences



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Language Setup | English

glish \$









# add user

### Add new user

SME Global Alliance 中小企國際聯盟

Code	SMEGA
*User ID	
Password	Generate by system
Family name	
Given name	
Phone	
Mobile	
*Email	
Add to Individual	Yes ○ No
Permission group	Intranet \$
Status	Active      Disabled
Upload photo	Choose File No file chosen
(Attach photo)	
Confirm	

My company Users list







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Language Setup | English







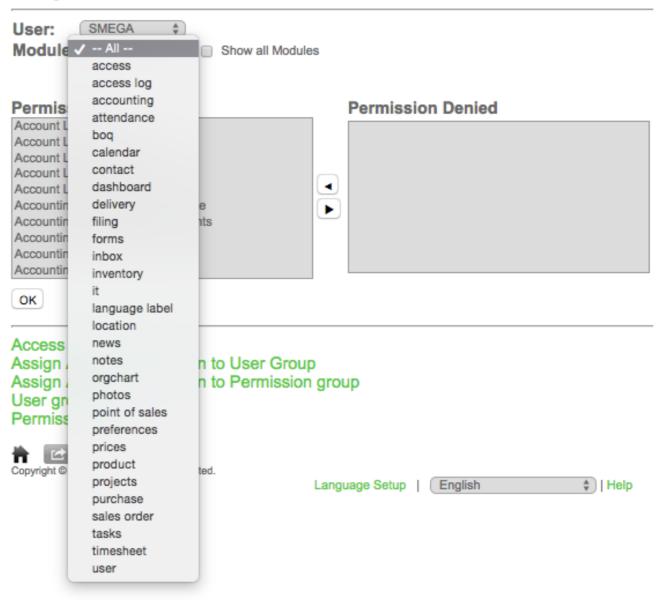


# permissions

#### **SME Global Alliance**

中小企國際聯盟

**Assign Access Permission to User** 











# +project

### **Add Project**

SME Global Alliance 中小企國際聯盟

Title					
Short name	CT				
Code	СТ				
Name	Cloud Training				
Summary					
Client	SME Global Alliance	中小企國際聯	盟 🛊		
Stages d/m/y					
Stage 1	14/04/2015	<b>(3)</b>	Stage 2		
Stage 3		<b>(3)</b>	Stage 4		<b>(</b>
Stage 5		<b>(3)</b>	Stage 6		<b>@</b>
Current stage	Stage 1 ‡				
PIC					
Division Pl					
Options					
	ject folder in filing mod	lule			
		iule			
	oject calendar				
email not	fication to Group 2 use	rs			
Team					
Group 1 adm	inistrator				
Johr					
SME	GA				
Group 2 adm	inietrator				
John					
SME					
Group 3 adm Johr					
SME					
OIVIE					
Add b	ack				
	. =				
in 🖆 :	<b>★</b> ■				

Language Setup | English











# project

### **CT - Cloud Training**

SME Global Alliance 中小企國際聯盟







photos

tasks

Mod/Dwg







jobs

contacts

filing







calendar

notes

timesheet

Project list Project profile







Language Setup | English





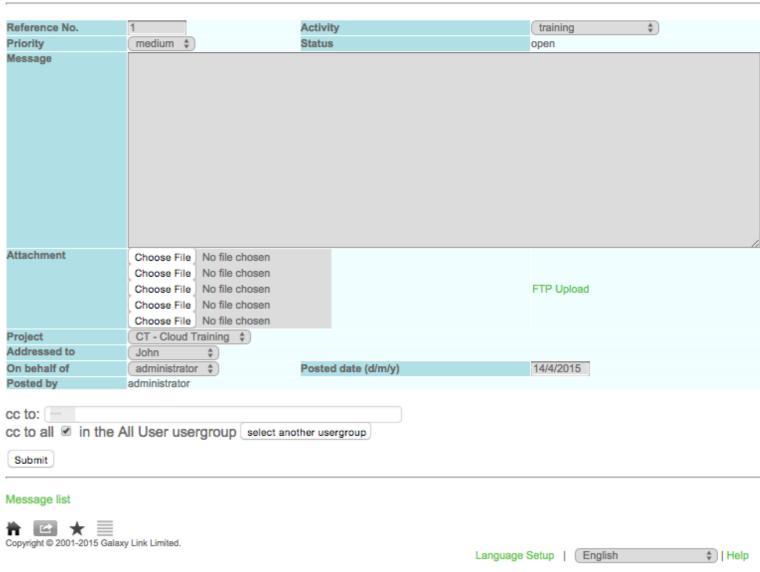






### +message





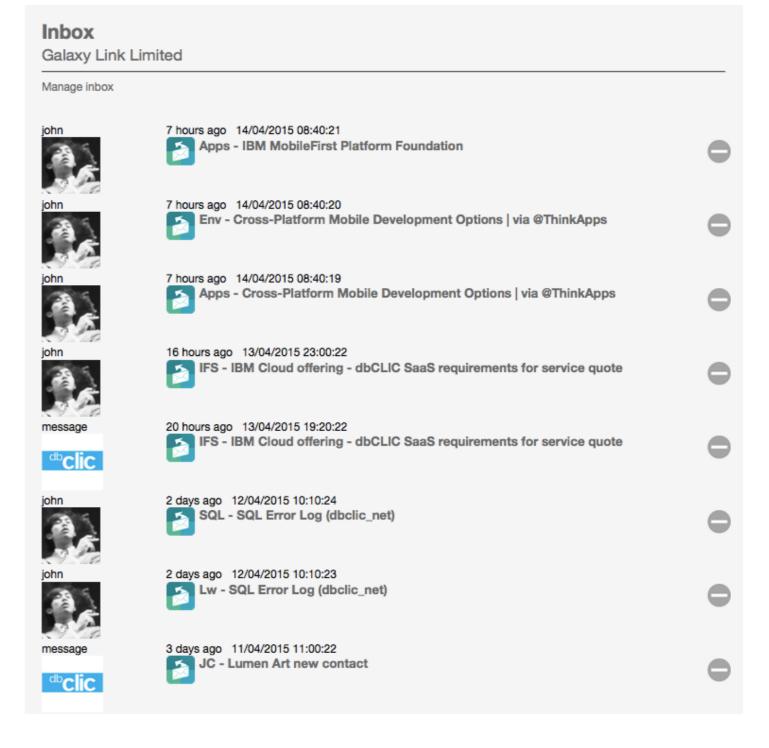








# inbox











## +contact







### Add company & contact

UID Abbreviation	System generated
Company name	
Address	
More addresses	Add
Phone	
Fax	
Web site	
E-mail:	
Attachment	Choose File No file chosen
Category	N.A. ‡
Sub-category	N.A. \$
Project (Hold ctrl-key for multiple selection)	Cloud Training
(Tiola darria) for maniple delication,	
Remarks	

#### Contact

UID	System generated
Code	
Given name	
Family name	
Position held	
Address (Leave blank if the same as Company)	
More addresses	Add
Phone (Leave blank if the same as Company) Mobile	
2nd mobile	
Fax (Leave blank if the same as Company) E-mail	
(Leave blank if the same as Company)	



# +item

### **SME Global Alliance**

### 中小企國際聯盟 DISHES -- MAIN COURSE Add Product

//

All Product List



Language Setup | English 💠 | Help









# +inventory

### 

Language Setup |

English





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**Inventory Add** 





# search

Product Sector: - ALL -	Default		
Product Type: Default	Product Category: Default	Results order by:	
		Product Code Bar Code Lot No. Location Code Description Description2 Description3  • Ascending	Reset
		O Descending	Search
Bar Code  Lot No.  Location Lock  ALL   Show items with zero quantity	Description2 Description3 Any Keywords		
Copyright © 2001-2015 Galaxy Link Limite	d.	English	*)

Add new product





Inventory Search & View





### pos

Make transaction View Sal	es Invoice	View Open	View VOID					
Date: (YYYY-MM-DD)	2015-4-14	3						
Sales Staff: Customer Name:	N/A	\$ Searce	ch Customer (F3)					
Barcode (F7):	enter							
Select (F4) # Bar Code	Description	Currer	ncy Special	Price	VIP %	QTY	Amount	
Delete Item (F6)					To	tal Amou	ınt: 0	
				Open S	earch Produc	ct (F8)	Calculate amount (F9)	Next (F12)
Remarks:			//					
Remarks.								
POS Main Menu   Back								









# Thank You





